

# ASHLEY BOROUGH

Brian Demchak, Mayor

Lisa Wildes, Council Chair

Frank Sorokach, Council Vice Chair

Carl Byra

Andrew Potsko

Jennifer Heller

Jonelle McGlynn

Ashleyapa.net

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Samuel Guesto, Borough Manager

Lisa Scharer, Borough Secretary

Peter John Moses, Solicitor

## ASHLEY BOROUGH COUNCIL MEETING SUMMARY MEETING MINUTES August 8, 2023, 6:30 PM

### Attendance:

Lisa Wildes – Present (telephonically)

Frank Sorokach – Present

Carl Byra –Present

Andrew Potsko – Present

Jennifer Heller – Present

Jonelle McGlynn – Not Present

Mayor Brian Demchak. –Present

Borough Manager Guesto – Present

Borough Secretary Scharer - Not Present

Borough Treasurer Morgan - Present

Police Chief McGlynn – Present

Code Officer Williams –Present

Meeting was called to Order by Frank Sorokach. Attorney Moses called roll for the Council, Mayor and Borough Officials. The Pledge of Allegiance was recited by all.

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### COUNCIL AND BOROUGH OFFICIAL REPORTS

Lisa Wildes – Nothing for this meeting.

Frank Sorokach – Nothing for this meeting.

Carl Byra – Nothing for this meeting.

Andrew Potsko- Mr. Potsko announced the borough needs to take down the fence around the tennis courts.

Ms. Heller – Ms. Heller announced there is a shredding and electronic recycling event on August 19 and notice will be posted in the borough building. Ms. Heller further announced that on September 9 there will be a community art sale and more details will follow on the website and in the newspaper.

Ms. McGlynn – Not present.

Borough Manager – Borough Manager Guesto announced that the Lower Land Bank had 49 Main Street listed as a property to purchase at the judicial sale at Luzerne County. Mr. Guesto also informed the council that a different property was taken off the list for judicial sale.

Treasurer Morgan – Treasurer Morgan delivered the Treasurer's Monthly Report, a copy of which is attached hereto and made a part of.

Secretary Lisa Scharer – Not present.

Mayor Demchak – Nothing for this Meeting.

Chief Joe McGlynn – Chief McGlynn provided the borough with the Police Chief's Monthly Report, a copy of which is attached hereto and made a part hereof.

Code Officer Williams – Nothing for this Meeting.

#### COMMITTEE REPORTS

None.

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#### PUBLIC COMMENT – PENDING LEGISLATION

NONE FOR THIS MEETING

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**LEGISLATION**

**RESOLUTION 56 OF 2023** – A Resolution to pay the July 2023 Payroll in the amount of \$57,227.18.

Motion: Carl Byra  
Second: Frank Sorokach

Lisa Wildes – Y  
Frank Sorokach – Y  
Carl Byra – Y  
Andrew Potsko – Y  
Jennifer Heller – Y  
Jonelle McGlynn – Absent  
PASS

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**RESOLUTION 57 OF 2023** – A Resolution to pay the July 2023 Bills in the amount of \$49,371.56.

Motion: Carl Byra  
Second: Jennifer Heller

Lisa Wildes – Y  
Frank Sorokach – Y  
Carl Byra – Y  
Andrew Potsko – Y  
Jennifer Heller – Y  
Jonelle McGlynn – Absent  
PASS

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**RESOLUTION 58 OF 2023** – A Resolution to approve the July 11, 2023 Council Meeting Minutes.

Motion: Carl Byra  
Second: Jennifer Heller

Lisa Wildes – Y  
Frank Sorokach – Y  
Carl Byra – Y  
Andrew Potsko – Y  
Jennifer Heller – Y  
Jonelle McGlynn – absent  
PASS

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**RESOLUTION 59 OF 2023** – A Resolution to execute a Stipulation entered into between Luzerne County and Colbco for an assessment for the 2018 tax year and subsequent years of \$181,000.00 for land and \$579,000.00 for improvements and a total assessment of \$760,000.00.

Motion: Frank Sorokach  
Second: Andrew Potsko

Lisa Wildes – Y  
Frank Sorokach – Y  
Carl Byra – Y  
Andrew Potsko – Y  
Jennifer Heller – Y  
Jonelle McGlynn – Absent  
PASS

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**RESOLUTION 60 OF 2023** – A Resolution to accept the recommendation of the police chief and suspend Officer Isaiah Gurrero for a period of three days without pay.

Motion: Jennifer Heller  
Second: Frank Sorokach

Lisa Wildes – Y  
Frank Sorokach – Y  
Carl Byra – Y  
Andrew Potsko – Y  
Jennifer Heller – Y  
Jonelle McGlynn – Absent  
PASS

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**RESOLUTION 61 OF 2023** – A Resolution to award the Garage Door Replacement Project to Rowe Door Sales in the amount of \$41,000.00.

Motion: Carl Byra  
Second: Jennifer Heller

Lisa Wildes – Y  
Frank Sorokach – Y  
Carl Byra – Y  
Andrew Potsko – Y  
Jennifer Heller – Y  
Jonelle McGlynn – Absent  
PASS

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**RESOLUTION 62 OF 2023**- A Resolution to accept the Family and Medical Leave Act (FMLA) request from Borough Secretary Lisa Scharer.

Motion: Jennifer Heller  
Second: Frank Sorokach

Lisa Wildes – Y  
Frank Sorokach – Y  
Carl Byra – Y  
Andrew Potsko – Y  
Jennifer Heller – Y  
Jonelle McGlynn – Absent  
PASS

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**RESOLUTION 63 OF 2023** – A Resolution to accept the proposal from Power Engineering for yearly preventative maintenance on the HVAC system in the amount of \$1,783.00.

Motion: Jennifer Heller  
Second: Carl Byra

Lisa Wildes – Y  
Frank Sorokach – Y  
Carl Byra – Y  
Andrew Potsko – Y  
Jennifer Heller – Y  
Jonelle McGlynn – Absent  
PASS

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**RESOLUTION 64 OF 2023** – A Resolution to authorize the Borough Manager to order recycling containers from a COSTARS vendor.

Motion: Carl Byra  
Second: Jennifer Heller

Lisa Wildes – Y  
Frank Sorokach – Y  
Carl Byra – Y  
Andrew Potsko – Y  
Jennifer Heller – Y  
Jonelle McGlynn – Absent  
PASS

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**RESOLUTION 65 OF 2023**- A Resolution to accept the resignation of Secretary Lindsey Rupakus effective August 18, 2023.

Motion: Carl Byra  
Second: Andrew Potsko

Lisa Wildes – Y  
Frank Sorokach – Y  
Carl Byra – Y  
Andrew Potsko – Y  
Jennifer Heller – Y  
Jonelle McGlynn – Absent  
PASS

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**RESOLUTION 66 OF 2023**- A Resolution to advertise for the position of Secretary.

Motion: Jennifer Heller  
Second: Frank Sorokach

Lisa Wildes – Y  
Frank Sorokach – Y  
Carl Byra – Y  
Andrew Potsko – Y  
Jennifer Heller – Y  
Jonelle McGlynn – Absent  
PASS

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**RESOLUTION 67 OF 2023**- A Resolution to approve the July 25, 2023 Special Meeting Minutes.

Motion: Carl Byra  
Second: Jennifer Heller

Lisa Wildes – Y  
Frank Sorokach – Y  
Carl Byra – Y  
Andrew Potsko – Y  
Jennifer Heller – Y  
Jonelle McGlynn – Absent  
PASS

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**RESOLUTION 68 OF 2023** – A Resolution to authorize the borough manager to advertise for bids for the Municipal Building Roof Project.

Motion: Jennifer Heller  
Second: Carl Byra

Lisa Wildes – Y  
Frank Sorokach – Y  
Carl Byra – Y  
Andrew Potsko – Y  
Jennifer Heller – Y  
Jonelle McGlynn – Absent  
PASS

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**RESOLUTION 69 OF 2023** – A Resolution to to add a Resolution which would transfer \$200,000.00 from the ESSA General Fund to the FNCB General Fund.

Motion: Jennifer Heller  
Second: Carl Byra

Lisa Wildes – Y  
Frank Sorokach – Y  
Carl Byra – Y  
Andrew Potsko – Y  
Jennifer Heller – Y  
Jonelle McGlynn – Absent  
PASS

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**RESOLUTION 70 OF 2023** – A Resolution to approve a transfer of \$200,000.00 from the ESSA General Fund to the FNCB General Fund.

Motion: Jennifer Heller  
Second: Andrew Potsko

Lisa Wildes – Y  
Frank Sorokach – Y  
Carl Byra – Y  
Andrew Potsko – Y  
Jennifer Heller – Y  
Jonelle McGlynn – Absent  
PASS

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PUBLIC COMMENT

NONE FOR THIS MEETING

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MOTION TO ADJOURN

Motion: Carl Byra  
Second: Jennifer Heller

MEETING ADJOURNED





49 West Cemetery St.  
Ashley, Pa 18706

Phone: (570)822-6995  
Fax: (570) 855-1804

Joseph McGlynn, Chief of Police

## Ashley Borough Police Department

### Ashley Borough Police Monthly Report for July 2023

**Total Incidents logged: 284**

**Total Parking Tickets Issued: 4**

**Total Traffic Citations Issued: 80**

**Total Non-Traffic Citations Issued: 21 (15 Trespassing Cook Street/Solomons Creek)**

**Total Amount Received from Magistrate: \$ 1,223.70 (Crimes Code, Vehicle Code and Ordinances)**

**Total Amount Received from Report Requests: \$ 0**

**Total Amount Received from Parking Violations: \$ 20.00**

**Luzerne County Dept. of Probation: \$0**

**Total Received: \$ 1,243.70**

#### **Vehicle Milage**

**2,694 Miles**

**Averaging 87 miles per day**

**Respectfully Submitted by,**

***Joseph McGlynn***  
**Chief of Police**

## Ashley Borough Police – July 2023

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ANIMAL COMPLAINTS	5	
ASSISTS	41 (Fire, EMS, Other Police)	<b><i>Criminal Complaints YTD 2023–49</i></b>
BURGLAR ALARMS	3	
CIVIL/PFA	4	
CRIM. MISCH.	0	
DEATH/INVESTIGATIONS	0	
DOMESTIC DISTURBANCE	8	
DRUG/ARRESTS	3	
DUI	5	
HARASS/ASSAULT/THREAT	5	
MENTAL HEALTH	4	
MISCELLANOUS	15	
WELFARE CHECKS	3	
MISSING PERSONS	0	
MOTORIST AID/DISABLED	1	
NOISE	3	
DISORDERLY/PUB DNK	3	
ILLEGAL DUMPING	1	
TRESPASSING	15	
SUSP. AUTO/ PERSON	10	
THEFT/BURGLARY/ROBBERY	6	
TRAFFIC OFFENSES/ PARKING	139	
TRAFFIC ACCIDENTS	4	
WARRANTS/WANTED	4	
WEAPONS	2	
POLICE PURSUITS	1	

**TOTAL INCIDENTS CLEARED – 284**

10:03 AM

07/31/23

Accrual Basis

**Ashley Borough General Fund  
Expenses by Vendor Summary  
July 2023**

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	Jul 23
AFLAC	30.17
Ashley Borough Sewer Maintance Fee	16.36
Axon Enterprise, Inc.	3,170.00
BHW Construction	476.25
Commonwealth of PA	500.00
Donald Karpowich	65.86
Glen Summit Water	16.60
Highmark Blue Sheild	7,698.21
John R Varaly	1,250.00
joseph M Daches	110.00
Main Hardware	42.94
Mayflower Graphics 1	115.00
Municipal Recovery INC.	408.50
PAWC	971.01
Pennsylvania One Call	10.68
Pioneer Construction	14,392.62
PPL Electric Utilities	1,171.89
Starr Uniform Center	197.89
The Home Depot	298.53
The Pest Rangers	75.00
UGI Penn Natural Gas Inc	94.00
United Concordia	374.85
Waste Reduction	17,450.41
Wyoming Valley Sanitary Authority	434.79
<b>TOTAL</b>	<b><u>49,371.56</u></b>