

ASHLEY BOROUGH

Brian Demchak, Mayor

Lisa Wildes, Council Chair
Frank Sorokach, Council Vice Chair
Carl Byra

Andrew Potsko
Jennifer Heller
Jonelle McGlynn

Ashleypa.net

Samuel Guesto, Borough Manager

Lisa Scharer, Borough Secretary

Peter John Moses, Solicitor

ASHLEY BOROUGH COUNCIL MEETING SUMMARY MEETING MINUTES September 12, 2023, 6:30 PM

Attendance:

Lisa Wildes – Present
Frank Sorokach – Present
Carl Byra – Present
Andrew Potsko – Present
Jennifer Heller – Present
Jonelle McGlynn – Not Present
Mayor Brian Demchak. – Present
Borough Manager Guesto – Present
Borough Secretary Scharer - Present
Borough Treasurer Morgan – Not Present
Police Chief McGlynn – Present
Code Officer Williams – Present

Meeting was called to Order by Lisa Wildes. Attorney Moses called roll for the Council, Mayor and Borough Officials. The Pledge of Allegiance was recited by all.

COUNCIL AND BOROUGH OFFICIAL REPORTS

Lisa Wildes – Ms. Wildes announced that 49 North Main Street demolition is in the near future. Ms. Wildes also announced that the apple tree will be fixed tomorrow. Next, Ms. Wildes announced that Timpson Street is being considered to be made a one-way street. Lastly, Ms. Wildes announced that a trunk or treat event will be held at the Borough Building on October 28, 2023, and the Christmas parade will be on December 2, 2023.

Frank Sorokach – Nothing for this meeting.

Carl Byra – Mr. Byra announced that the trailer park roads need to be resurfaced before borough equipment goes into the trailer park this winter to perform work.

Andrew Potsko- Nothing for this meeting.

Ms. Heller – Ms. Heller announced that since speed bumps were removed, she found signs that residents can use to alert drivers to slow down on Carey Street.

Ms. McGlynn – Not present.

Treasurer Morgan – Not present.

Secretary Lisa Scharer – Ms. Scharer delivered the Treasurer's Monthly Report, a copy of which is attached hereto and made a part hereof.

Mayor Demchak – Nothing for this Meeting.

Chief Joe McGlynn – Chief McGlynn provided the borough with the Police Chief's Monthly Report, a copy of which is attached hereto and made a part hereof. Chief McGlynn informed council that he was in receipt of an application for handicap parking approval.

Code Officer Williams – Nothing for this Meeting.

COMMITTEE REPORTS

None.

PUBLIC COMMENT – PENDING LEGISLATION

NONE FOR THIS MEETING

LEGISLATION

RESOLUTION 72 OF 2023- A Resolution to amend 'Resolution 67' from the September 5, 2023 Special Council Meeting to 'Resolution 71'.

Motion: Lisa Wildes
Second: Andrew Potsko

Lisa Wildes – Y
Frank Sorokach – Y
Carl Byra – Y
Andrew Potsko – Y
Jennifer Heller – Y

Jonelle McGlynn – Absent
PASS

RESOLUTION 73 OF 2023 – A Resolution to pay the August 2023 Payroll in the amount of \$44,848.19.

Motion: Andrew Potsko
Second: Frank Sorokach

Lisa Wildes – Y
Frank Sorokach – Y
Carl Byra – Y
Andrew Potsko – Y
Jennifer Heller – Y
Jonelle McGlynn – Absent
PASS

RESOLUTION 74 OF 2023 – A Resolution to pay the August 2023 Bills in the amount of \$296,017.57.

Motion: Lisa Wildes
Second: Jennifer Heller

Lisa Wildes – Y
Frank Sorokach – Y
Carl Byra – Y
Andrew Potsko – Y
Jennifer Heller – Y
Jonelle McGlynn – Absent
PASS

RESOLUTION 75 OF 2023 – A Resolution to approve the August 8, 2023 Council Meeting Minutes.

Motion: Lisa Wildes
Second: Andrew Potsko

Lisa Wildes – Y
Frank Sorokach – Y
Carl Byra – Y
Andrew Potsko – Y
Jennifer Heller – Y
Jonelle McGlynn – Absent
PASS

RESOLUTION 76 OF 2023 – A Resolution to approve the September 5, 2023 Special Meeting Minutes.

Motion: Lisa Wildes
Second: Jennifer Heller

Lisa Wildes – Y
Frank Sorokach – Y
Carl Byra – Y
Andrew Potsko – Y
Jennifer Heller – Y
Jonelle McGlynn – Absent
PASS

RESOLUTION 77 OF 2023 – Resolution to authorize the application of a \$300,000.00 Local Share Grant for enhancements to Centennial Park.

Motion: Frank Sorokach
Second: Lisa Wildes

Lisa Wildes – Y
Frank Sorokach – Y
Carl Byra – Y
Andrew Potsko – Y
Jennifer Heller – Y
Jonelle McGlynn – Absent
PASS

RESOLUTION 78 OF 2023- Resolution announcing the Minimum Municipal Obligation (MMO), as prepared by the Borough Treasurer, for the Ashley Borough Police Plan for the 2024 Plan Year in the amount of zero.

Motion: Frank Sorokach
Second: Lisa Wildes

Lisa Wildes – Y
Frank Sorokach – Y
Carl Byra – Y
Andrew Potsko – Y
Jennifer Heller – Y
Jonelle McGlynn – Absent
PASS

RESOLUTION 79 OF 2023 – Resolution to request a proposal from Borough Engineer for a traffic study to make Timpson Street a one-way street from Ashley Street to Cemetery Street with parking on the right side only.

Motion: Lisa Wildes
Second: Jennifer Heller

Lisa Wildes – Y
Frank Sorokach – Y
Carl Byra – Y
Andrew Potsko – Y
Jennifer Heller – Y
Jonelle McGlynn – Absent
PASS

RESOLUTION 80 OF 2023 – Resolution to authorize the Borough Manager to purchase 50 20-gallon recycling containers and 50 32-gallon recycling containers from T.M. Fitzgerald in the amount of \$2092.00 and to authorize the sale of recycling containers to the public in the amount of \$18.50 for the 20-gallon recycling containers and \$23.50 for the 32-gallon recycling containers.

Motion: Lsa Wildes
Second: Carl Byra

Lisa Wildes – Y
Frank Sorokach – Y
Carl Byra – Y
Andrew Potsko – Y
Jennifer Heller – Y
Jonelle McGlynn – Absent
PASS

RESOLUTION 81 OF 2023- Resolution to approve the agreement with Luzerne County to utilize the Municipal Building as a polling place for the November 7, 2023 election.

Motion: Frank Sorokach
Second: Lisa Wildes

Lisa Wildes – Y
Frank Sorokach – Y
Carl Byra – Y
Andrew Potsko – Y
Jennifer Heller – Y
Jonelle McGlynn – Absent
PASS

RESOLUTION 82 OF 2023- Resolution to approve the renewal of employee health care benefits from Highmark for the time period of October 1, 2023 through

September 30, 2024.

Motion: Lisa Wildes
Second: Jennifer Heller

Lisa Wildes – Y
Frank Sorokach – Y
Carl Byra – Y
Andrew Potsko – Y
Jennifer Heller – Y
Jonelle McGlynn – Absent
PASS

RESOLUTION 83 OF 2023- Resolution to approve the payment of the invoice from Hailstone Economic in the amount of \$1,725.00 from the sewer fee fund. This is for the ARPA sewer grant project and will be reimbursed by 50% through Hanover Township.

Motion: Frank Sorokach
Second: Carl Byra

Lisa Wildes – Y
Frank Sorokach – Y
Carl Byra – Y
Andrew Potsko – Y
Jennifer Heller – Y
Jonelle McGlynn – Absent
PASS

RESOLUTION 84 OF 2023 – Resolution to accept the resignation of Police Officer Isaiah Guererro effective August 22, 2023.

Motion: Lisa Wildes
Second: Jennifer Heller

Lisa Wildes – Y
Frank Sorokach – Y
Carl Byra – Y
Andrew Potsko – Y
Jennifer Heller – Y
Jonelle McGlynn – Absent
PASS

RESOLUTION 85 OF 2023 – Resolution, based upon the recommendation of the Borough Engineer, to award the Municipal Building Roof Replacement Project to J.M. Young and Sons, Inc. for the base bid plus alternative No. 1 & 2 in the

amount of \$188,850.00 and this is based upon final review and approval of the Borough Solicitor.

Motion: Frank Sorokach
Second: Lisa Wildes

Lisa Wildes – Y
Frank Sorokach – Y
Carl Byra – Y
Andrew Potsko – Y
Jennifer Heller – Y
Jonelle McGlynn – Absent
PASS

RESOLUTION 86 OF 2023 – Resolution to authorize a settlement agreement & discontinue Borough of Ashley v. Francisco Gonzalez & Rosa Maria Gonzalez, Luzerne County Docket Number #CV-4508-2022 in consideration of the amount of \$1,208.00.

Motion: Lisa Wildes
Second: Carl Byra

Lisa Wildes – Y
Frank Sorokach – Y
Carl Byra – Y
Andrew Potsko – Y
Jennifer Heller – Y
Jonelle McGlynn – Absent
PASS

RESOLUTION 87 OF 2023 – Resolution to hire Amy Campbell as a secretary/clerk at a rate of \$16.00 per hour with a probationary period of one year. This position will support the Code Officer and Borough Manager with various responsibilities.

Motion: Frank Sorokach
Second: Lisa Wildes

Lisa Wildes – Y
Frank Sorokach – Y
Carl Byra – Y
Andrew Potsko – Y
Jennifer Heller – Y
Jonelle McGlynn – Absent
PASS

RESOLUTION 88 OF 2023 – A Resolution to add a Resolution regarding installation of a manhole on the borough sewer line.

Motion: Carl Byra
Second: Andrew Potsko

Lisa Wildes – Y
Frank Sorokach – Y
Carl Byra – Y
Andrew Potsko – Y
Jennifer Heller – Y
Jonelle McGlynn – Absent
PASS

RESOLUTION 89 OF 2023 – Resolution to approve the proposal from Krasavage Construction in the amount of \$6,000.00 to install a manhole on the borough sewer line.

Motion: Lisa Wildes
Second: Jennifer Heller

Lisa Wildes – Y
Frank Sorokach – Y
Carl Byra – Y
Andrew Potsko – Y
Jennifer Heller – Y
Jonelle McGlynn – Absent
PASS

PUBLIC COMMENT

NONE FOR THIS MEETING

MOTION TO ADJOURN

Motion: Carl Byra
Second: Andrew Potsko

MEETING ADJOURNED

9:13 AM

09/11/23

Accrual Basis

**Ashley Borough General Fund
Expenses by Vendor Summary
August 2023**

	Aug 23
AFLAC	30.17
Ashley Auto Repair	164.98
Ashley Borough .	200,000.00
BHW Construction	1,350.00
Canon Financial Services Inc	108.86
Falzones Towing	740.82
Frank P Crossin Agency Inc	73,015.00
GBM	348.43
Glen Summit Water	27.75
JoAnne Gruver	190.80
John R Varaly	1,250.00
Krayer Detective Agency	241.11
Main Hardware	139.32
Moses & Gelso LLP	4,656.64
Municipal Recovery INC.	277.50
PAWC	1,042.58
Pennsylvania One Call	18.50
PPL Electric Utilities	1,646.17
Sargent's Court Reporting Service Inc	150.00
Securewatch24 LLC	160.00
The Citizens Voice	1,361.82
the Pennsylvania State University	549.00
The Pest Rangers	75.00
United Concordia	374.85
Waste Reduction	7,916.19
Wyoming Valley Sanitary Authority	182.08
TOTAL	<u>296,017.57</u>



49 West Cemetery St.
Ashley, Pa 18706

Phone: (570) 822-6995
Fax: (570) 855-1804

Joseph McGlynn, Chief of Police

Ashley Borough Police Department

Ashley Borough Police Monthly Report for August 2023

Total Incidents logged: 273

Total Parking Tickets Issued: 19

Total Traffic Citations Issued: 130

Total Non-Traffic Citations Issued: 18

Total Amount Received from Magistrate: \$ 2754.59 (Crimes Code, Vehicle Code and Ordinances)

Total Amount Received from Report Requests: \$0

Total Amount Received from Parking Violations: \$ 240.00

Luzerne County Dept. of Probation: \$0

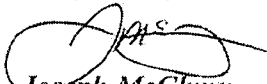
Total Received: \$ 2994.59

Vehicle Milage

Miles 2581

Averaging 83 miles per day

Respectfully Submitted by,


Joseph McGlynn
Chief of Police

Ashley Borough Police – August 2023

ANIMAL COMPLAINTS	4	
ASSISTS	32 (Fire, EMS, Other Police)	<i>Criminal Complaints YTD 2023– 56</i>
BURGLAR ALARMS	1	
CIVIL/PFA	5	
CRIM. MISCH.	0	
DEATH/INVESTIGATIONS	0	
DOMESTIC DISTURBANCE	6	
HARASS/ASSAULT/THREAT	7	
MENTAL HEALTH	4	
MISCELLANEOUS	14	
WELFARE CHECKS	0	
MISSING PERSONS	0	
MOTORIST AID/DISABLED	2	
NOISE	3	
DISORDERLY/PUB DNK	3	
ILLEGAL DUMPING	0	
TRESPASSING	3	
SUSP. AUTO/ PERSON	4	
THEFT/BURGLARY/ROBBERY	5	
TRAFFIC OFFENSES/ PARKING	166	
TRAFFIC ACCIDENTS	3	
WARRANTS/WANTED	3	
WEAPONS	1	