

# ASHLEY BOROUGH

Brian Demchak, Mayor

Lisa Wildes, Council Chair

Frank Sorokach, Council Vice Chair

Carl Byra

Andrew Potsko

Jennifer Heller

Jonelle McGlynn

Ashleypa.net

---

Samuel Guesto, Borough Manager

Lisa Scharer, Borough Secretary

Peter John Moses, Solicitor

## ASHLEY BOROUGH COUNCIL MEETING

### SUMMARY MEETING MINUTES

November 14, 2023, 7:00 PM

#### Attendance:

Lisa Wildes – Present

Frank Sorokach – Present

Carl Byra –Present

Andrew Potsko – Present

Jennifer Heller – Present

Jonelle McGlynn – Not Present

Mayor Brian Demchak. –Present

Borough Manager Guesto – Present

Borough Secretary Scharer - Present

Borough Treasurer Morgan –Present

Police Chief McGlynn –Present

Meeting was called to Order by Lisa Wildes. Attorney Moses called roll for the Council, Mayor and Borough Officials. The Pledge of Allegiance was recited by all.

---

#### COUNCIL AND BOROUGH OFFICIAL REPORTS

Lisa Wildes – Ms. Wildes announced that the Christmas parade will take place on December 2, 2023 and setup will begin at noon and the parade will be from 3:30 PM to 4:30 PM. Ms. Wildes further announced that there will be a tree lighting on November 26, 2023.

Frank Sorokach – Nothing for this meeting.

Carl Byra – Nothing for this meeting.

Andrew Potsko- Mr. Potsko announced that the Solomon Creek Work has been paused. Mr. Potsko further announced that Carey Street has more work to follow. Mr. Potsko also announced that he emailed Reilley and Associates for an update.

Ms. Heller – Ms. Heller spoke about the Carey Street Bridge transformation where the buses and trucks are having a difficult time making the turn and she advised the no parking area be extended to facilitate the turns of buses and large trucks.

Ms. McGlynn – Not present.

Treasurer Morgan – Treasurer Morgan provided the borough with the Treasurer’s Monthly Report, a copy of which is attached hereto and made a part hereof.

Secretary Lisa Scharer – Nothing for this meeting.

Mayor Demchak – Nothing for this meeting.

Borough Manager Guesto- Nothing for this meeting.

Chief Joe McGlynn – Chief McGlynn provided the borough with the Police Chief’s Monthly Report, a copy of which is attached hereto and made a part hereof.

#### COMMITTEE REPORTS

None.

---

#### PUBLIC COMMENT – PENDING LEGISLATION

NONE FOR THIS MEETING

#### LEGISLATION

**RESOLUTION 103 OF 2023** – A Resolution to pay the October 2023 Payroll in the amount of \$46,704.31.

Motion: Lisa Wildes  
Second: Andrew Potsko

Lisa Wildes – Y  
Frank Sorokach – Y  
Carl Byra – Y  
Andrew Potsko – Y  
Jennifer Heller – Y  
Jonelle McGlynn – Absent  
PASS

---

**RESOLUTION 104 OF 2023** – A Resolution to pay the October 2023 Bills in the amount of \$72,662.23.

Motion: Frank Sorokach  
Second: Lisa Wildes

Lisa Wildes – Y  
Frank Sorokach – Y  
Carl Byra – Y  
Andrew Potsko – Y  
Jennifer Heller – Y  
Jonelle McGlynn – Absent  
PASS

---

**RESOLUTION 105 OF 2023** – A Resolution to approve the October 10, 2023 Council Meeting Minutes.

Motion: Lisa Wildes  
Second: Andrew Potsko

Lisa Wildes – Y  
Frank Sorokach – Y  
Carl Byra – Y  
Andrew Potsko – Y  
Jennifer Heller – Y  
Jonelle McGlynn – Absent  
PASS

---

**RESOLUTION 106 OF 2023** – A Resolution to authorize Lisa Wildes, Council Chair, to sign the Deed conveying property described as the Miners' Memorial Park property with a Tax Parcel Identification Number 01-J9NE1-005-11C, 3.106 acres located in Ashley Borough to the Huber Breaker Preservation Society.

Motion: Lisa Wildes  
Second: Frank Sorokach

Lisa Wildes – Y  
Frank Sorokach – Y  
Carl Byra – Y  
Andrew Potsko – Y  
Jennifer Heller – Y  
Jonelle McGlynn – Absent  
PASS

---

**RESOLUTION 107 OF 2023** – A Resolution to authorize Lisa Wildes, Council Chair, to sign the Deed conveying property described as Tax Parcel Identification Number 01-J9NE1-005-011-000, .092 acres located in Ashley Borough to the Huber Breaker Preservation Society.

Motion: Lisa Wildes  
Second: Frank Sorokach

Lisa Wildes – Y  
Frank Sorokach – Y  
Carl Byra – Y  
Andrew Potsko – Y  
Jennifer Heller – Y  
Jonelle McGlynn – Absent  
PASS

---

**RESOLUTION 108 OF 2023** – A Resolution to advertise the Borough's 2024 Tax Ordinance / Millage Ordinance.

Motion: Lisa Wildes  
Second: Andrew Potsko

Lisa Wildes – Y  
Frank Sorokach – Y  
Carl Byra – Y  
Andrew Potsko – Y  
Jennifer Heller – Y  
Jonelle McGlynn – Absent  
PASS

---

**RESOLUTION 109 OF 2023**- A Resolution to Authorize the Borough Manager to advertise the 2024 budget.

Motion: Frank Sorokach  
Second: Lisa Wildes

Lisa Wildes – Y  
Frank Sorokach – Y  
Carl Byra – Y  
Andrew Potsko – Y  
Jennifer Heller – Y  
Jonelle McGlynn – Absent  
PASS

---

**RESOLUTION 110 OF 2023-** A Resolution to approve the 2024 Ashley Borough Meeting and Work Session schedule.

Motion: Lisa Wildes  
Second: Andrew Potsko

Lisa Wildes – Y  
Frank Sorokach – Y  
Carl Byra – Y  
Andrew Potsko – Y  
Jennifer Heller – Y  
Jonelle McGlynn – Absent  
PASS

---

**RESOLUTION 111 OF 2023-** A Resolution to approve Family and Medical Leave Act (FMLA) for Lisa Scharer effective 11-16-2023.

Motion: Frank Sorokach  
Second: Lisa Wildes

Lisa Wildes – Y  
Frank Sorokach – Y  
Carl Byra – Y  
Andrew Potsko – Y  
Jennifer Heller – Y  
Jonelle McGlynn – Absent  
PASS

---

**RESOLUTION 112 OF 2023-** A Resolution authorizing the application of a statewide Local Share Account grant in the amount of \$250,000.00.

Motion: Frank Sorokach  
Second: Lisa Wildes

Lisa Wildes – Y  
Frank Sorokach – Y  
Carl Byra – Y  
Andrew Potsko – Y  
Jennifer Heller – Y  
Jonelle McGlynn – Absent  
PASS

---

**RESOLUTION 113 OF 2023-** A Resolution to accept the traffic study performed on Timpson Street by the borough engineer.

Motion: Andrew Potsko  
Second: Lisa Wildes

Lisa Wildes – Y  
Frank Sorokach – Y  
Carl Byra – Y  
Andrew Potsko – Y  
Jennifer Heller – Y  
Jonelle McGlynn – Absent  
PASS

---

**RESOLUTION 114 OF 2023-** A Resolution to approve the Borough Solicitor to prepare an ordinance to make Timpson Street a one-way-street between Cemetery Street and Ashley Street.

Motion: Lisa Wildes  
Second: Jennifer Heller

Lisa Wildes – Y  
Frank Sorokach – Y  
Carl Byra – Y  
Andrew Potsko – Y  
Jennifer Heller – Y  
Jonelle McGlynn – Absent  
PASS

---

**RESOLUTION 115 OF 2023-** A Resolution to hire Pizano Consulting to perform financial services for the Borough.

Motion: Frank Sorokach  
Second: Jennifer Heller

Lisa Wildes – Y  
Frank Sorokach – Y  
Carl Byra – Y  
Andrew Potsko – Y  
Jennifer Heller – Y  
Jonelle McGlynn – Absent  
PASS

---

**RESOLUTION 116 OF 2023**- A Resolution to hire Rob Christian Financial Services to perform financial services for the borough.

Motion: Frank Sorokach  
Second: Lisa Wildes

Lisa Wildes – Y  
Frank Sorokach – Y  
Carl Byra – Y  
Andrew Potsko – Y  
Jennifer Heller – Y  
Jonelle McGlynn – Absent  
PASS

---

PUBLIC COMMENT

NONE FOR THIS MEETING

---

MOTION TO ADJOURN

Motion: Lisa Wildes  
Second: Carl Byra

MEETING ADJOURNED

**Ashley Borough General Fund**  
**Expenses by Vendor Summary**  
**October 2023**

---

	Oct 23
Alison Byra	50.00
Ashley Auto Repair	204.00
Ashley Fireman's Relief Association	11,335.53
Central Square Technologies	1,862.17
Chrissy Hannon	50.00
Dons Tree Service	1,200.00
Ed Flynn	50.00
Falzones Towing	740.82
Frank P Crossin Agency Inc	16,706.00
Glen Summit Water	21.50
Hanover Township Municipal Building	8,750.00
luzerne County Planning Commission	80.00
Luzerne County Treasurer	1,047.25
Main Hardware	144.98
Municipal Recovery INC.	170.65
PAWC	101.02
Pestmaster Services of Luzerne County	525.00
phillips supply	52.67
Power Engineering Service Corp	2,523.61
PPL Electric Utilities	1,592.80
PSAB UC Fund	98.00
Ron Fedorchak	50.00
Ron Fedorczyk	0.00
S & J Grocery & Deli	204.72
Sargent's Court Reporting Service Inc	150.00
Service Electric Cable TV Inc	10.00
Starr Uniform Center	334.96
StellEnterprises, Inc.	12,630.78
Waste Reduction	10,701.84
wychocks beverage	0.00
Wyoming Valley Sanitary Authority	1,273.93
<b>TOTAL</b>	<b>72,662.23</b>





49 West Cemetery St.  
Ashley, Pa 18706

Phone: (570) 822-6995  
Fax: (570) 835-1804

Joseph McGlynn, Chief of Police

## Ashley Borough Police Department

### Ashley Borough Police Monthly Report for October 2023

**Total Incidents logged: 269**

**Total Parking Tickets Issued: 6**

**Total Traffic Citations Issued: 67**

**Total Non-Traffic Citations Issued: 6**

**Total Amount Received from Magistrate: \$ 2,454.00 (Crimes Code, Vehicle Code and Ordinances)**

**Total Amount Received from Report Requests: \$ 45.00**

**Total Amount Received from Parking Violations: \$ 125.00**

**Luzerne County Dept. of Probation: \$0**

**Total Received: \$ 2,624.00**

#### Vehicle Milage

**Miles, 3718**

**Averaging, 119 miles per day**

**Respectfully Submitted by,**

A handwritten signature in black ink, appearing to read "J. McGlynn", written over a horizontal line.

**Joseph McGlynn  
Chief of Police**

# Ashley Borough Police – October 2023

---

ANIMAL COMPLAINTS	6	
ASSISTS	43 (Fire, EMS, Other Police)	<i>Criminal Complaints YTD 2023– 68</i>
BURGLAR ALARMS	-	
CIVIL/PFA	3	
CRIM. MISCH.	1	
DEATH/INVESTIGATIONS	-	
DOMESTIC DISTURBANCE	5	
HARASS/ASSAULT/THREAT	3	
MENTAL HEALTH	1	
MISCELLANEOUS	10	
WELFARE CHECKS	8	
MISSING PERSONS	1	
MOTORIST AID/DISABLED	2	
NOISE	3	
DISORDERLY/PUB DNK	5	
ILLEGAL DUMPING	-	
TRESPASSING	-	
SUSP. AUTO/ PERSON	5	
THEFT/BURGLARY/ROBBERY	6	
TRAFFIC OFFENSES/ PARKING	145	
TRAFFIC ACCIDENTS	4	
WARRANTS/WANTED	2	
WEAPONS	-	