

## ASHLEY BOROUGH

Brian Demchak, Mayor

Lisa Wildes, Council Chair  
Frank Sorokach, Council Vice Chair  
Carl Byra

Andrew Potsko  
Jennifer Heller  
Jonelle McGlynn

Ashleypa.net

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Lisa Scharer, Borough Secretary

Peter John Moses, Solicitor

### ASHLEY BOROUGH COUNCIL MEETING SUMMARY MEETING MINUTES MAY 10, 2022

#### Attendance:

Lisa Wildes – Present  
Frank Sorokach – Present  
Carl Byra – Present  
Andrew Potsko – Present  
Jennifer Heller – Present  
Jonelle McGlynn – Present (via Teleconference)  
Mayor Brian Demchak. – Present.  
Police Chief David Fedorczyk – Present  
Peter Moses, Esq. for Solicitor Moses & Gelso LLP – Present

Meeting was called to Order by Attorney Moses. Attorney Moses called roll for the Council, Mayor and Borough Officials. The Pledge of Allegiance was recited by all.

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#### COUNCIL AND BOROUGH OFFICIAL PRESENTATIONS

Lisa Wildes – Ms. Wildes began by informing the public there will be a scrap metal collection on June 5 and June 19, 2022.

Additionally, Ms. Wildes indicated the Borough Building will be closed on election day, but there will be a sign on the door listing emergency contact information.

Ms. Wildes also stated that Council is awaiting being contacted by UGI prior to the demolition of 60-62 S. Main St., Ashley.

Further, Ms. Wildes stated that Pest Rangers is going to service the Borough Building the second Tuesday of every month moving forward.

Finally, Ms. Wildes stated that there are currently approximately 50 people who owe money for their garbage stickers. This is a significant improvement from this time last year.

Frank Sorokach – Nothing for this meeting.

Carl Byra – Nothing for this meeting.

Andrew Potsko – Mr. Potsko stated there is a parking issue at the property located at 23 Vine Street and asked Chief Fedorczyk to look into it.

Additionally, Mr. Potsko asked Bob Williams to look into the property located at 99 N. Main Street for the presence of cockroaches and mice.

Ms. Heller – Nothing for this meeting.

Ms. McGlynn – Nothing for this meeting.

Mayor Brian Demchak – Nothing for this meeting.

Chief Fedorczyk – Chief Fedorczyk read the monthly police report, a copy of which is attached hereto and made a part hereof.

Borough Secretary – Secretary Scharer read the monthly treasurer’s report, a copy of which is attached hereto and made a part hereof.

Following the Treasurer’s Report, Ms. Heller inquired about a discrepancy in the ESSA 2019 Fire Engine Account. Secretary Sharer responded that the discrepancy was the result of addressing a double payment which disrupted the regular payment schedule. She indicated that the issue has been addressed.

Attorney Moses – informed the public that Council met in Executive Session on May 3, 2022 to discuss a personnel issue.

#### COMMITTEE REPORTS

None.

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#### PUBLIC COMMENT – PENDING LEGISLATION

No Public Comment.

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LEGISLATION

**RESOLUTION 58 OF 2022** – A Resolution to pay the April 2022 Payroll in the amount of \$ 37,639.56.

Motion: Frank Sorokach  
Second: Carl Byra

Lisa Wildes – Y  
Frank Sorokach – Y  
Carl Byra – Y  
Andrew Potsko – Y  
Jennifer Heller – Y  
Jonelle McGlynn – Y  
PASS

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**RESOLUTION 59 OF 2022** – A Resolution to pay the April 2022 Bills in the amount of \$ 95,211.04.

Motion: Carl Byra  
Second: Lisa Wildes

Lisa Wildes – Y  
Frank Sorokach – Y  
Carl Byra – Y  
Andrew Potsko – Y  
Jennifer Heller – Y  
Jonelle McGlynn – Y  
PASS

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**RESOLUTION 60 OF 2022** – A Resolution to approve the April 12, 2022  
Council Meeting Minutes.

Motion: Frank Sorokach  
Second: Lisa Wildes

Lisa Wildes – Y  
Frank Sorokach – Y  
Carl Byra – Y  
Andrew Potsko – Y  
Jennifer Heller – Y  
Jonelle McGlynn – Y  
PASS

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**RESOLUTION 61 OF 2022** – A Resolution authorizing the Borough Solicitor to  
advertise the property at 114 S. Main St., Ashley, Parcel No. 01-J9NE1-011-037-  
000, for sale with a minimum bid of \$18,000.00, the current assessed value with  
Luzerne County.

Motion: Lisa Wildes  
Second: Andrew Potsko

Lisa Wildes – Y  
Frank Sorokach – Y  
Carl Byra – Y  
Andrew Potsko – Y  
Jennifer Heller – Y  
Jonelle McGlynn – Y  
PASS

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**RESOLUTION 62 OF 2022** – A Resolution approving Ordinance No. 4 of 2022, an Ordinance to promote the health, safety and welfare within the Borough and its watershed by providing procedures and performance standards for stormwater planning and management.

Motion: Frank Sorokach  
Second: Carl Byra

Lisa Wildes – Y  
Frank Sorokach – Y  
Carl Byra – Y  
Andrew Potsko – Y  
Jennifer Heller – Y  
Jonelle McGlynn – Y  
PASS

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**RESOLUTION 63 OF 2022** – A Resolution approving the transfer of \$10,431.87 from the General Fund to the Sewer Fund to reimburse the Sewer Fund.

Motion: Lisa Wildes  
Second: Andrew Potsko

Lisa Wildes – Y  
Frank Sorokach – Y  
Carl Byra – Y  
Andrew Potsko – Y  
Jennifer Heller – Y  
Jonelle McGlynn – Y  
PASS

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**RESOLUTION 64 OF 2022** – A Resolution authorizing the Borough Engineer to prepare specifications to remove debris and sediment from Solomons Creek using funds from the Stormwater Municipal Fund.

Motion: Carl Byra  
Second: Frank Sorokach

Lisa Wildes – Y  
Frank Sorokach – Y  
Carl Byra – Y  
Andrew Potsko – Y  
Jennifer Heller – Y  
Jonelle McGlynn – Y  
PASS

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**RESOLUTION 65 OF 2022** – A Resolution authorizing the Borough Solicitor and Borough Manager to create and implement a water shut off program for nonpayment of sewer bill.

Motion: Lisa Wildes  
Second: Jennifer Heller

Lisa Wildes – Y  
Frank Sorokach – Y  
Carl Byra – Y  
Andrew Potsko – Y  
Jennifer Heller – Y  
Jonelle McGlynn – Y  
PASS

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**RESOLUTION 66 OF 2022** – A Resolution to apply for a Greenways Grant for the rehabilitation of Centennial Park.

Motion: Carl Byra  
Second: Andrew Potsko

Lisa Wildes – Y  
Frank Sorokach – Y  
Carl Byra – Y  
Andrew Potsko – Y  
Jennifer Heller – Y  
Jonelle McGlynn – Y  
PASS

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**RESOLUTION 67 OF 2022** – A Resolution authorizing Borough Council to consolidate duplicative bank accounts with Essa and FNCB.

Motion: Frank Sorokach  
Second: Carl Byra

Lisa Wildes – Y  
Frank Sorokach – Y  
Carl Byra – Y  
Andrew Potsko – Y  
Jennifer Heller – Y  
Jonelle McGlynn – Y  
PASS

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**RESOLUTION 68 OF 2022** – A Resolution to hire Andrew LaBar as a full-time Borough Police Officer at a rate of \$21.75 per hour.

Motion: Lisa Wildes  
Second: Frank Sorokach

Lisa Wildes – Y  
Frank Sorokach – Y  
Carl Byra – Y  
Andrew Potsko – Y  
Jennifer Heller – Y  
Jonelle McGlynn – Y  
PASS

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**RESOLUTION 69 OF 2022** – A Resolution to supplement the agenda with a resolution to hire Isaiah Guerrero as a part-time intern in the Borough Police Department at a rate of \$12.00 per hour for a maximum of 16 hours per-week.

Motion: Carl Byra  
Second: Frank Sorokach

Lisa Wildes – Y  
Frank Sorokach – Y  
Carl Byra – Y  
Andrew Potsko – Y  
Jennifer Heller – Y  
Jonelle McGlynn – Y  
PASS

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**RESOLUTION 70 OF 2022** – A Resolution to hire Isaiah Guerrero as a part-time intern in the Borough Police Department at a rate of \$12.00 per hour for a maximum of 16 hours per-week.

Motion: Lisa Wildes  
Second: Andrew Potsko

Lisa Wildes – Y  
Frank Sorokach – Y  
Carl Byra – Y  
Andrew Potsko – Y  
Jennifer Heller – Y  
Jonelle McGlynn – Y  
PASS



PUBLIC COMMENT

Daryl Metric – Ms. Metric took the opportunity to thank Council and Code Officer Bob Williams for promptly removing the electrical cord which was laying across a Borough Street.

Andrew Miller – Mr. Miller stated that many residents of Ashley Park are experiencing issues as a result of Mr. Dean Suma shutting off their water service. In connection with this issue, various residents discussed potentially establishing a homeowner's associated. Code Officer Williams indicated that Dean Suma was directed to notify him prior to shutting off water service to Ashley Park.

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MOTION TO ADJOURN

Motion: Carl Byra  
Second: Frank Sorokach

MEETING ADJOURNED

10:55 AM  
05/09/22  
Accrual Basis

**Ashley Borough General Fund  
Expenses by Vendor Summary  
April 2022**

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	<u>Apr 22</u>
A.L. Memorial Day Association	500.00
Ashley Borough Sewer Maintance Fee	24.69
C & C Abstractor Services Inc	200.00
Economy Lumber	26.87
Frank P Crossin Agency Inc	17,491.00
Hanover Area Little League	2,500.00
Highmark Blue Sheild	7,595.41
John R Varaly	1,250.00
Kranson Clothes & Uniforms Inc	595.00
Luzerne County	40.00
Main Hardware	83.27
Mayflower Graphics 1	147.00
Moses & Gelso LLP	3,788.93
Municipal Recovery INC.	1,176.30
New Holland Auto Group	27,275.00
Northeast Pennsylvania Alliance	275.00
PA State Association of Boroughs	25.00
PAWC	1,200.32
pennsylvania Chiefs of Police Association	1,004.85
Petroski Plumbing	450.00
Phillips Supply Co	525.96
PPL Electric Utilities	1,266.61
PSAB UC Fund	4,668.83
R Jacob Zagrapan Inc	1,741.50
Recorder of Deeds	147.50
Reilly & Associates	8,850.00
Robert Williams	22.54
The Pest Rangers	75.00
Thomas Wolsieffer -	44.51
Tulpehocken Mountain Spring Water Inc	22.99
UGI Penn Natural Gas Inc	1,482.88
United Concordia	351.12
Waste Reduction	8,141.14
Wyoming Valley Sanitary Authority	2,221.82
<b>TOTAL</b>	<b><u>95,211.04</u></b>





49 West Cemetery St.  
Ashley, Pa 18706

Phone: 570-822-6995  
Fax: 570-824-1982

David Fedorczyk, Chief of Police  
Joseph McGlynn, Sergeant

## Ashley Borough Police Department

### Ashley Borough Police Monthly Report for April 2022

**Total Incidents logged: 130**

**Total Parking Tickets Issued: 6**

**Total Traffic Citations Issued: 18**

**Total Non-Traffic Citations Issued: 11**

**Total Amount Received from Magistrate: \$862.59 (\$ Crime & Vehicle Code fines. \$ Ordinance)**

**Total Amount Received from Report Requests: \$15.00**

**Total Amount Received from Parking Violations: \$100.00**

**Total Received: \$977.59**

**Respectfully Submitted by,**

***David Fedorczyk***  
**Chief of Police**

# Ashley Borough Police – April 2022

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ANIMAL COMPLAINTS	1	<i>Criminal Complaints filed for Apr. –2</i>
ASSISTS	31 (Fire, EMS, Other PD)	<i>Criminal Complaints YTD 2022–7</i>
BURGLAR ALARMS	5	
CIVIL/PFA	6	
CRIM. MISCH.	1	
DOA	0	
DOMESTIC DISTURBANCE	12	
DRUG	2 (1-Overdose)	
DUI	0	
HARASS/ASSAULT/THREAT	3 (2-Harassment, 1- Sexual Assault)	
MENTAL HEALTH	4	
WELFARE CHECKS	1	
MISSING PERSONS	0	
MOTORIST AID/DISABLED	1	
NOISE	3	
DISORDERLY/PUB DNK	1 (1-Disorderly)	
ORDINANCE VIOLATIONS	5 (5-Parking Ticket Ord)	
ILLEGAL DUMPING	0	
PROPERTY / TRESPASS	2	
SUSP. AUTO/ PERSON	5	
THEFT/BURGLARY/ROBBERY	3 (2-Property Theft, 1-I.D. Theft)	
TRAFFIC OFFENSES/ PARKING	30	
TRAFFIC ACCIDENTS	3 (0- Fatality)	
WARRANTS/WANTED	1	
WEAPONS	0	
ROAD HAZARD	2	
POLICE PURSUITS	0	
ARSON	0	<b>TOTAL INCIDENTS CLEARED – 122</b>





Ashley Borough  
 49 West Cemetery St | Ashley, PA 18706  
 EIN: 24-6000559

Prepared by: R Jacob Zagrapan Inc  
 75 N Main St | Ashley, PA 18706

**Payroll Register**

Apr 1 - Apr 30, 2022

Employee Name	Check Info				Payroll Details																	
	SSN	Pay Start	Pay End	Chk Date	Chk #	Hours	Gross	Fed WH	Soc Sec	Med Care	Med Care / Addl	State WH	SUI	Other Tax	Local Tax	Local Tax Union Dues	Aflac	Dental Insurance	Direct Deposit	Health Insurance	Net Pay	
Yaple, Michael	###-##-9310	03/20/22	04/02/22	04/08/22		80.00	1,340.00	-93.00	-83.08	-19.43	-	-41.14	-0.80	-2.00	-13.40	-	-	-	-1,087.15	-	-0.00	
		04/03/22	04/16/22	04/22/22		80.00	1,340.00	-93.00	-83.08	-19.43	-	-41.14	-0.81	-2.00	-13.40	-	-	-	-1,087.14	-	-0.00	
					Totals	160.00	2,680.00	-186.00	-166.16	-38.86	-	-82.28	-1.61	-4.00	-26.80	-	-	-	-2,174.29	-	-0.00	
Yost, Randal	###-##-2237	03/20/22	04/02/22	04/08/22		80.00	1,860.00	-158.00	-115.32	-28.97	-	-57.10	-1.12	-2.00	-18.60	-	-	-	-1,455.00	-	-9.29	
		04/03/22	04/16/22	04/22/22		82.00	1,929.76	-164.00	-119.84	-27.98	-	-59.24	-1.15	-2.00	-19.30	-	-	-	-1,508.56	-	-9.29	
					Totals	162.00	3,789.76	-320.00	-234.98	-54.95	-	-116.34	-2.27	-4.00	-37.90	-	-	-	-1.20	-2,963.56	-	-18.58
<b>Company Totals</b>						1,710.42	37,639.56	-3,890.70	-2,333.66	-545.77	-	-1,155.55	-21.64	-76.31	-469.14	-180.00	-30.18	-5.60	-28,643.79	-	-187.22	