



## ASHLEY BOROUGH

49 West Cemetery St, Ashley, PA 18706

Main Line: (570) 824-1364 Fax Number: (570) 855-1803

Main Office: [ashleyboroughoffice@gmail.com](mailto:ashleyboroughoffice@gmail.com)

Mayor: Brian Demchak

Council President: Lisa Wildes

Carl Byra

Jennifer Heller

Borough Secretary: Lisa Scharer

Code Enforcement Secretary: Amy Campbell

Borough Manager: Samuel Guesto

Council Vice President: Andrew Potsko

Frank Sorokach

Edward Flynn

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### ASHLEY BOROUGH COUNCIL MEETING SUMMARY MEETING MINUTES JUNE 11, 2024, 6:30 PM

#### Attendance:

Lisa Wildes – Present

Andrew Potsko –Present

Carl Byra –Present

Frank Sorokach – Present

Jennifer Heller – Present

Edward Flynn – Present

Mayor Brian Demchak. –Present

Borough Manager Guesto –Present

Borough Secretary Scharer - Present

Police Chief McGlynn –Present

Code Officer Campbell- Present

Meeting was called to Order by Lisa Wildes. Attorney Moses called roll for the Council, Mayor, and Borough Officials. The Pledge of Allegiance was recited by all.

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## COUNCIL AND BOROUGH OFFICIAL REPORTS

Lisa Wildes – Ms. Wildes announced that Ashley Borough has received an LSA Grant in the amount of \$95,000.00 for Centennial Park improvements. Ms. Wildes further announced that scrap metal pickup is coming up during second week for residents who have Friday trash pickups from the 6<sup>th</sup> of June to the 16<sup>th</sup> of June. Ms. Wildes further announced that residents should not put items out for pickup until Sunday. Ms. Wildes announced that the Community Yard Sale will be held on September 7, 2024, from 8:00 a.m. to 1:00 p.m.

Andrew Potsko – Nothing for this meeting.

Carl Byra – Nothing for this meeting.

Frank Sorokach – Nothing for this meeting.

Ms. Heller – Nothing for this meeting.

Mr. Flynn – Nothing for this meeting.

Mayor Demchak – Nothing for this meeting.

Secretary Lisa Scharer – Nothing for this meeting.

Borough Manager Guesto- Nothing for this meeting.

Chief Joe McGlynn –Chief McGlynn provided the borough with the Police Chief's Monthly Report, a copy of which is attached hereto and made a part hereof.

Code Officer Amy Campbell- Nothing for this meeting.

## COMMITTEE REPORTS

None.

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## PUBLIC COMMENT – PENDING LEGISLATION

NONE FOR THIS MEETING

## LEGISLATION

**RESOLUTION 72 OF 2024**- A Resolution to authorize the submission of a Greenways, Trails and Recreation Grant in the amount of \$345,000.00 for the Centennial Park Playground Project.

Motion: Carl Byra  
Second: Edward Flynn

Lisa Wildes – Y  
Frank Sorokach – Y  
Carl Byra – Y  
Andrew Potsko-Y  
Jennifer Heller – Y  
Edward Flynn – Y  
PASS

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**RESOLUTION 73 OF 2024** – A Resolution to approve the May 14, 2024 Council Meeting Minutes.

Motion: Lisa Wildes  
Second: Jennifer Heller

Lisa Wildes – Y  
Frank Sorokach - Y  
Carl Byra – Y  
Andrew Potsko-Y  
Jennifer Heller – Y  
Edward Flynn – Y  
PASS

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**RESOLUTION 74 OF 2024** – A Resolution to approve the May 2024 bills in an amount not to exceed \$200,000.00.

Motion: Frank Sorokach  
Second: Andrew Potsko

Lisa Wildes – Y  
Frank Sorokach - Y  
Carl Byra – Y  
Andrew Potsko-Y  
Jennifer Heller – Y  
Edward Flynn – Y  
PASS

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**RESOLUTION 75 OF 2024** – A Resolution to approve the May 2024 payroll in an amount not to exceed \$100,000.00.

Motion: Lisa Wildes  
Second: Jennifer Heller

Lisa Wildes – Y  
Frank Sorokach - Y  
Carl Byra – Y  
Andrew Potsko-Y  
Jennifer Heller – Y  
Edward Flynn –Y

PASS

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**RESOLUTION 76 OF 2024-** A Resolution to pay the invoice from Reilly & Associates in the amount of \$22,210.00 for the Sugar Notch Run Culvert Flood Control Project Phase I and to request grant reimbursement for the expense.

Motion: Lisa Wildes  
Second: Jennifer Heller

Lisa Wildes – Y  
Frank Sorokach - Y  
Carl Byra – Y  
Andrew Potsko-Y  
Jennifer Heller – Y  
Edward Flynn – Y  
PASS

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**RESOLUTION 77 OF 2024-** A Resolution to authorize the advertising of the 2013 Chevy Dump Truck for sale.

Motion: Lisa Wildes  
Second: Carl Byra

Lisa Wildes – Y  
Frank Sorokach - Y  
Carl Byra – Y  
Andrew Potsko-Y  
Jennifer Heller – Y  
Edward Flynn – Y  
PASS

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**RESOLUTION 78 OF 2024-** A Resolution to authorize the advertising for a part-time DPW position.

Motion: Lisa Wildes  
Second: Jennifer Heller

Lisa Wildes – Y  
Frank Sorokach - Y  
Carl Byra – Y  
Andrew Potsko-Y  
Jennifer Heller – Y  
Edward Flynn – Y  
PASS

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**RESOLUTION 79 OF 2024-** A Resolution to add a resolution discontinuing financial services for the Borough.

Motion: Carl Byra  
Second: Edward Flynn

Lisa Wildes – Y  
Frank Sorokach - Y  
Carl Byra – Y  
Andrew Potsko-Y  
Jennifer Heller – Y  
Edward Flynn – Y  
PASS

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**RESOLUTION 80 OF 2024-** A Resolution to discontinue the agreement with Hazleton Business & Payroll Solutions, Inc. effective June 11, 2024.

Motion: Lisa Wildes  
Second: Andrew Potsko

Lisa Wildes – Y  
Frank Sorokach - Y  
Carl Byra – Y  
Andrew Potsko-Y  
Jennifer Heller – Y  
Edward Flynn – Y  
PASS

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**RESOLUTION 81 OF 2024-** A Resolution to add a resolution for financial services for the Borough.

Motion: Lisa Wildes  
Second: Edward Flynn

Lisa Wildes – Y  
Frank Sorokach - Y  
Carl Byra – Y  
Andrew Potsko-Y  
Jennifer Heller – Y  
Edward Flynn – Y  
PASS

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**RESOLUTION 82 OF 2024-** A Resolution to enter into an agreement with First Stop Financial, Inc. effective June 12, 2024, at a rate of \$1,000.00 per month for bookkeeping and related services.

Motion: Lisa Wildes  
Second: Jennifer Heller

Lisa Wildes – Y  
Frank Sorokach - Y  
Carl Byra – Y  
Andrew Potsko-Y  
Jennifer Heller – Y  
Edward Flynn – Y  
PASS

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**PUBLIC COMMENT**

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**DONNA RANSOM OF 83 ANDREW DRIVE:** Ms. Ransom expressed that she is concerned about a car at 47 Andrew Drive that has black tape all over the back window and she expressed concern for the safety of people on the road. Ms. Ransom's second concern was regarding her next-door neighbor. Ms. Ransom asked the neighbor to stop banging their baseball against her trailer. Her neighbor is also getting hit with baseballs. The neighbor is playing baseball with his son outside and they will not stop. Ms. Ransom observed the child climbing over her fence to retrieve his baseballs from her yard. Ms. Ransom said this behavior is constant and her pet dog is terrified due to the noise. Ms. Ransom asked council what could be done and who could help her. Council advised Ms. Ransom to call the police when the neighbors are playing baseball. Council also advised Ms. Ransom to write a letter to 'Dean' and express her concerns and that council would have her back.

**JESUS SOSA OF 8 WYOMING STREET:** Mr. Sosa asked if there was a way to get signs for the trees on Wyoming Street and Mr. Sosa mentioned some cars are going the wrong way on the one-way street. Mr. Sosa asked if there could be a 'NO ENTRY' sign added to their street deterring people from entering the wrong way. Council said they will send the Street Department down to look at the street.

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**MOTION TO ADJOURN**

Motion: Jennifer Heller  
Second: Carl Byra

**MEETING ADJOURNED**



49 West Cemetery St.  
Ashley, Pa 18706

Phone: (570) 822-6995  
Fax: (570) 855-1804

Joseph McGlynn, Chief of Police

## Ashley Borough Police Department

### Ashley Borough Police Monthly Report for May 2024

**Total Incidents logged: 203**

**Total Parking Tickets Issued: 33**

**Total Traffic Citations Issued: 24**

**Total Non-Traffic Citations Issued: 13**

**Total Amount Received from Magistrate: \$ 1,746.45 (Crimes Code, Vehicle Code and Ordinances)**

**Total Amount Received from Report Requests: \$ 30.00**

**Total Amount Received from Parking Violations: \$ 380.00**

**Luzerne County Dept. of Probation: \$ 0**

**Total Received: \$ 2,156.45**

#### **Vehicle Milage**

**Miles, 2,944**

**Averaging, 95 miles per day**

**Respectfully Submitted by,**

  
**Joseph McGlynn**

**Chief of Police**



## Ashley Borough Police – May 2024

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|                           |                              |
|---------------------------|------------------------------|
| ANIMAL COMPLAINTS         | 5                            |
| ASSISTS                   | 38 (Fire, EMS, Other Police) |
| BURGLAR ALARMS            | 1                            |
| CIVIL/PFA                 | 8                            |
| CRIM. MISCH.              | 2                            |
| DEATH/INVESTIGATIONS      | -                            |
| DOMESTIC DISTURBANCE      | 7                            |
| HARASS/ASSAULT/THREAT     | 4                            |
| MENTAL HEALTH             | 1                            |
| MISCELLANEOUS             | 15                           |
| WELFARE CHECKS            | 4                            |
| MISSING PERSONS           | 1                            |
| DISABLED MOTORIST         | 2                            |
| NOISE                     | 3                            |
| DISORDERLY/PUB DNK        | 12                           |
| ILLEGAL DUMPING           | -                            |
| TRESPASSING               | 1                            |
| SUSP. AUTO/ PERSON        | 4                            |
| THEFT OFFENSES            | 3                            |
| TRAFFIC/ PARKING OFFENSES | 87                           |
| TRAFFIC ACCIDENTS         | 2                            |
| WARRANTS/WANTED           | 2                            |
| WEAPONS                   | -                            |