



## ASHLEY BOROUGH

49 West Cemetery St, Ashley, PA 18706

Main Line: (570) 824-1364 Fax Number: (570) 855-1803

Main Office: [ashleyboroughoffice@gmail.com](mailto:ashleyboroughoffice@gmail.com)

Mayor: Brian Demchak

Council President: Lisa Wildes

Carl Byra

Jennifer Heller

Borough Secretary: Lisa Scharer

Code Enforcement Secretary: Amy Campbell

Borough Manager: Samuel Guesto

Council Vice President: Andrew Potsko

Frank Sorokach

Edward Flynn

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### ASHLEY BOROUGH COUNCIL MEETING SUMMARY MEETING MINUTES JULY 09, 2024, 6:30 PM

#### Attendance:

Lisa Wildes – Present

Andrew Potsko – Not Present

Carl Byra – Not Present

Frank Sorokach – Present

Jennifer Heller – Present

Edward Flynn – Present

Mayor Brian Demchak – Present

Borough Manager Guesto – Present

Borough Secretary Scharer -- Present

Police Chief McGlynn – Present

Code Officer Campbell -- Present

Meeting was called to Order by Lisa Wildes. Attorney Moses called roll for the Council, Mayor, and Borough Officials. The Pledge of Allegiance was recited by all.

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## COUNCIL AND BOROUGH OFFICIAL REPORTS

Lisa Wildes – Ms. Wildes announced that electronic recycling will be held at the Borough Building parking lot on July 27, 2024, at 9:00 a.m. to 12:00 p.m. Ms. Wildes further announced that there is a paper shredding event at the Hanover Area High School from 8:30 a.m. to 10:30 a.m. on July 27, 2024.

Andrew Potsko – Not present.

Carl Byra – Not present.

Frank Sorokach – Nothing for this meeting.

Ms. Heller – Ms. Heller asked if the street crew would help with the alleyways that have overgrown trees and bushes and resident's cars are getting scratched by them. Council announced that if they are provided with the addresses of the properties, notices will be sent to the property owners addressing the issue.

Mr. Flynn – Mr. Flynn announced a reminder for the residents that a paving project will be starting in the Borough in the next 30 days. Church Lane, School Lane, and West Hartford Street will be part of the paving project and there will be parking restrictions. Mr. Flynn further announced the Strish Park basketball court will be paved as well and will be closed for an extended period because it will take three weeks for the paving and coating to cure. Residents will be notified of the parking restrictions when a paving start date is obtained by the Borough.

Mayor Demchak – Nothing for this meeting.

Secretary Lisa Scharer – Nothing for this meeting.

Borough Manager Guesto - Borough Manager Guesto announced that after the deadline there was a submission for the 2013 Chevy dump truck sale from David Venziano from Bellefonte, PA received well after the deadline.

Chief Joe McGlynn – Chief McGlynn provided the borough with the Police Chief's Monthly Report, a copy of which is attached hereto and made a part hereof.

Code Officer Amy Campbell - Code Officer Campbell read the Code Officer Report, a copy of which is attached hereto and made a part hereof.

## COMMITTEE REPORTS

None.

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PUBLIC COMMENT – PENDING LEGISLATION

NONE

LEGISLATION

NONE

ANNOUNCEMENTS

THE FOLLOWING ANNOUNCEMENTS WERE MADE BY ATTORNEY MOSES:

- An Executive Session was held on June 26, 2024, to discuss litigation.
- A public hearing will be held on August 6, 2024, at 6:15 p.m. at the Ashley Borough Building pertaining to Timpson Street one-way project.

**RESOLUTION 83 OF 2024** – A Resolution to approve the June 11, 2024, Council Meeting Minutes.

Motion: Lisa Wildes  
Second: Jennifer Heller

Lisa Wildes – Y  
Frank Sorokach – Y  
Carl Byra – Not Present  
Andrew Potsko -- Not Present  
Jennifer Heller – Y  
Edward Flynn – Y  
PASS

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**RESOLUTION 84 OF 2024** – A Resolution to approve the June 2024 bills in an amount not to exceed \$200,000.00.

Motion: Frank Sorokach  
Second: Edward Flynn

Lisa Wildes – Y  
Frank Sorokach -- Y  
Carl Byra -- Not Present  
Andrew Potsko -- Not Present  
Jennifer Heller – Y  
Edward Flynn – Y  
PASS

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**RESOLUTION 85 OF 2024** – A Resolution to approve the June 2024 payroll in the amount of \$42,859.13.

Motion: Lisa Wildes  
Second: Frank Sorokach

Lisa Wildes – Y  
Frank Sorokach -- Y  
Carl Byra -- Not Present  
Andrew Potsko -- Not Present  
Jennifer Heller – Y  
Edward Flynn – Y  
PASS

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**RESOLUTION 86 OF 2024-** A Resolution to authorize the sale of the 2013 Chevy Dump Truck to the high bid amount of \$8,349.00 from Ashley Auto.

Motion: Lisa Wildes  
Second: Frank Sorokach

Lisa Wildes – Y  
Frank Sorokach -- Y  
Carl Byra - Not Present  
Andrew Potsko -- Not Present  
Jennifer Heller – Y  
Edward Flynn –Y

PASS

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**RESOLUTION 87 OF 2024-** A Resolution approving the request from American Legion Post 673 to allow the placement of the veteran memorials at the municipal building property.

Motion: Lisa Wildes  
Second: Frank Sorokach

Lisa Wildes – Y  
Frank Sorokach -- Y  
Carl Byra -- Not Present  
Andrew Potsko -- Not Present  
Jennifer Heller – Y  
Edward Flynn – Y  
PASS

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**RESOLUTION 88 OF 2024-** A Resolution to approve Pay Application 3 from JM Young & Sons Inc. in the amount of \$12,007.50 for the Municipal Building Roof Replacement Project and to request grant reimbursement for the expense.

Motion: Jennifer Heller  
Second: Edward Flynn

Lisa Wildes – Y  
Frank Sorokach -- Y  
Carl Byra -- Not Present  
Andrew Potsko -- Not Present  
Jennifer Heller – Y  
Edward Flynn – Y  
PASS

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**RESOLUTION 89 OF 2024-** A Resolution authorizing the Borough Manager to seek financing for the new Dodge Durango police vehicle from FNCB Bank.

Motion: Lisa Wildes  
Second: Edward Flynn

Lisa Wildes – Y  
Frank Sorokach -- Y  
Carl Byra -- Not Present  
Andrew Potsko -- Not Present  
Jennifer Heller – Y  
Edward Flynn – Y  
PASS

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PUBLIC COMMENT

NONE FOR THIS MEETING

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MOTION TO ADJOURN

Motion: Jennifer Heller  
Second: Lisa Wildes

MEETING ADJOURNED



49 West Cemetery St.  
Ashley, Pa 18706

Phone: (570) 822-6995  
Fax: (570) 855-1804

Joseph McGlynn, Chief of Police

## Ashley Borough Police Department

### Ashley Borough Police Monthly Report for June 2024

**Total Incidents logged: 252**

**Total Parking Tickets Issued: 9**

**Total Traffic Citations Issued: 45**

**Total Non-Traffic Citations Issued: 21**

**Total Amount Received from Magistrate: \$ 2516.18 (Crimes Code, Vehicle Code and Ordinances)**

**Total Amount Received from Report Requests: \$ 45.00**

**Total Amount Received from Parking Violations: \$ 60.00**

**Luzerne County Dept. of Probation: \$ 0**

**Total Received: \$ 2621.18**

#### Vehicle Milage

**Miles, 3,134**

**Averaging, 104 miles per day**

**Respectfully Submitted by,**

**Joseph McGlynn  
Chief of Police**

## Ashley Borough Police – June 2024

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ANIMAL COMPLAINTS	5
ASSISTS	41 (Fire, EMS, Other Police)
BURGLAR ALARMS	4
CIVIL/PFA	4
CRIM. MISCH.	-
DEATH/INVESTIGATIONS	1
DOMESTIC DISTURBANCE	5
HARASS/ASSAULT/THREAT	4
MENTAL HEALTH	5
MISCELLANEOUS	24
WELFARE CHECKS	5
MISSING PERSONS	2
DISABLED MOTORIST	3
NOISE	3
DISORDERLY/PUB DNK	6
ILLEGAL DUMPING	-
TRESPASSING	17
SUSP. AUTO/ PERSON	7
THEFT OFFENSES	2
TRAFFIC/ PARKING OFFENSES	98
TRAFFIC ACCIDENTS	3
WARRANTS/WANTED	4
WEAPONS	-

# Ashley Borough - Code Enforcement

## Profit and Loss

June 2024

	TOTAL
Income	
322.00 Licenses and Permits	
321.90 Rental Registration	55.00
322.60 Dumpster Permit	40.00
322.62 Contractcor's Registration	50.00
<b>Total 322.00 Licenses and Permits</b>	<b>145.00</b>
331.00 Fines & Forfeits	
331.12 Violations of Ordinances and St	85.00
<b>Total 331.00 Fines &amp; Forfeits</b>	<b>85.00</b>
361.00 Charges for Services Gen Gov't	
361.30 Zoning Permits and Land Develop	200.00
<b>Total 361.00 Charges for Services Gen Gov't</b>	<b>200.00</b>
362.00 Public Safety	
362.41 Building Permit Fees	1,748.86
362.45 Occupancy Permit	630.00
<b>Total 362.00 Public Safety</b>	<b>2,378.86</b>
<b>Total Income</b>	<b>\$2,808.86</b>
<b>GROSS PROFIT</b>	<b>\$2,808.86</b>
Expenses	
413.00 UCC & code Enforcement	1,850.00
413.51 Legal Fees	2,158.53
414.00 Planning and Zoning	252.52
414.45 Zoning Contracted Servcies	1,858.25
<b>Total 414.00 Planning and Zoning</b>	<b>2,110.77</b>
<b>Total Expenses</b>	<b>\$6,119.30</b>
<b>NET OPERATING INCOME</b>	<b>\$ -3,310.44</b>
<b>NET INCOME</b>	<b>\$ -3,310.44</b>