



## ASHLEY BOROUGH

49 West Cemetery St, Ashley, PA 18706

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Main Office: [ashleyboroughoffice@gmail.com](mailto:ashleyboroughoffice@gmail.com)

Mayor: Brian Demchak

Council President: Lisa Wildes

Carl Byra

Jennifer Heller

Borough Secretary: Lisa Scharer

Code Enforcement Secretary: Amy Campbell

Borough Manager: Samuel Guesto

Council Vice President: Andrew Potsko

Frank Sorokach

Edward Flynn

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### **BOROUGH COUNCIL MEETING AGENDA**

**Tuesday, May 13, 2025 – 6:40 P.M.**

- (a) Call to Order
- (b) Roll Call
  - Ms. Wildes
  - Mr. Potsko
  - Mr. Byra
  - Mr. Sorokach
  - Ms. Heller
  - Mr. Flynn
  - Mayor Demchak
  - Manager Guesto
  - Secretary Scharer
  - Chief McGlynn
  - Code Officer Campbell
- (c) Pledge of Allegiance
- (d) Council Member Reports
  - Ms. Wildes
  - Mr. Potsko
  - Mr. Byra
  - Mr. Sorokach
  - Ms. Heller
  - Mr. Flynn

- (e) Mayor's Report
- (f) Borough Secretary's Report
- (g) Treasurer's Report to be presented by Secretary Scharer
- (h) Police Chief's Report
- (i) Code Officer's Report
- (j) Legislation
- (k) Announcements: .
- (l) Public Comment – Pending Legislation Only

**RESOLUTION 45 OF 2025** – A Resolution to approve the April 8, 2025 Council Meeting Minutes.

**RESOLUTION 46 OF 2025** – A Resolution to approve the April 2025 bills in the amount of \$72,468.97.

**RESOLUTION 47 OF 2025** – A Resolution to approve the April 2025 payroll in the amount of \$38,855.13.

**RESOLUTION 48 OF 2025**- A Resolution to pass **ORDINANCE No. 3 OF 2025** AN ORDINANCE ELECTING TO AMEND ITS POLICE PENSION PLAN ADMINISTERED BY THE PENNSYLVANIA MUNICIPAL RETIREMENT SYSTEM PURSUANT TO ARTICLE IV OF THE PENNSYLVANIA MUNICIPAL RETIREMENT LAW; AGREEING TO BE BOUND BY ALL PROVISIONS OF THE PENNSYLVANIA MUNICIPAL RETIREMENT LAW AS AMENDED AND AS APPLICABLE TO MEMBER MUNICIPALITIES.

**RESOLUTION 49 OF 2025**- A Resolution to approve the payment of \$725.00 for the final materials for the monument memorial site.

**RESOLUTION 50 OF 2025**- A Resolution to approve seeking a proposal to mill Brown Street.

**RESOLUTION 51 OF 2025**- A Resolution to approve the Memorandum of Understanding with LiUNA 1310 for contract modification to approve new hires to start at 100%. This will include moving all current employees to 100% effective May 14, 2025.

**RESOLUTION 52 OF 2025**- A Resolution Whereas the Ashley Borough Council seeks to promote the reuse and new development of commercial properties in areas which are currently zoned B-1(Neighborhood Commercial) and B-2 (General Business) and; Whereas a multifamily structure, a structure which contains or will contain 3 or more dwelling units, is classified under the Zoning Ordinance as a

multifamily use, which is not permitted in either the B-1 (Neighborhood Commercial) or B-2 (General Business) and; Whereas the issuance of a Use Variance for a multifamily which includes and allows dwelling units on the first floor of a property, generally runs counter to Council's policy for the reuse and new development of the B1(Neighborhood Commercial) and B-2 (General Business); THEREFORE BE IT RESOLVED BY THE ASHLEY BOROUGH COUNCIL THAT IT WISHES THE ASHLEY BOROUGH ZONING HEARING BOARD BE AWARE OF THE BOROUGH COUNCIL'S POLICY ON THIS SUBJECT WHEN HEARING SUCH CASES.

**RESOLUTION 53 OF 2025**- A Resolution to approve the appointment of One Stop Financial, Grant Palfey, as the Ashley Borough liaison for sharing tax information with Berkheimer.

**RESOLUTION 54 OF 2025**- A Resolution, upon the recommendation of the Borough Engineer, approving Change Order No. 2 with RLE in the amount of \$31,141.76 for the Solomon's Creek Interceptor Rehabilitation Project. This will be paid from the Sewer Fee account and the Intergovernmental Agreement with Hanover Township and Wilkes-Barre Township.

**RESOLUTION 55 OF 2025**- A Resolution to approve the opening of a Fire Escrow Account for 2300 PA- 309 at Peoples Trust & Security Bank.

**RESOLUTION 56 OF 2025**- A Resolution to pay the Ashley Fire Department Sustaining Fund Payments in the amount of \$4,550.00 from the Fire Department Escrow Account. Also, to pay \$350.00 per month going forward from the Fire Department Escrow Account.

**RESOLUTION 56 2OF 2025**- A Resolution to authorize the Borough Solicitor to initiate legal action against McCoy & Hinkle for work conducted on or by Cook Street, Ashley Borough.

**RESOLUTION 57 OF 2025**- A Resolution to approve the invoice from Reilly Associates in the amount of \$11,096.50 for the Solomons Creek Interceptor Project from the Luzerne County ARPA Grant Fund.

**RESOLUTION 58 OF 2025**- A Resolution to award the Municipal Building Renovation Project to Hadley Construction, Inc. in the amount of \$52,263.22 pending final review of the bids by the Borough Engineer and Solicitor.

(m) Public Comment

(n) Adjournment