



## ASHLEY BOROUGH

49 Cemetery St, Ashley, PA 18706

Main Line: (570) 824-1364 Fax Number: (570) 855-1803

Main Office: [ashleyboroughoffice@gmail.com](mailto:ashleyboroughoffice@gmail.com)

Mayor: Brian Demchak

Council President: Lisa Wildes

Carl Byra

Jennifer Heller

Borough Secretary: Lisa Scharer

Code Enforcement Secretary: Amy Campbell

Council Vice President: Andrew Potsko

Frank Sorokach

Edward Flynn

Borough Manager: Samuel Guesto

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## **ASHLEY BOROUGH SPECIAL MEETING AGENDA**

December 16, 6:30 PM

- (a) Call to Order
- (b) Roll Call
  - Ms. Wildes
  - Mr. Potsko
  - Mr. Byra
  - Mr. Sorokach
  - Ms. Heller
  - Mr. Flynn
  - Mayor Demchak
  - Manager Guesto
  - Secretary Scharer
  - Chief McGlynn
  - Code Officer Campbell
- (c) Council Member Reports
  - Ms. Wildes
  - Mr. Potsko
  - Mr. Byra
  - Mr. Sorokach
  - Ms. Heller
  - Mr. Flynn
- (d) Mayor's Report
- (e) Borough Secretary's Report
- (f) Treasurer's Report to be presented by Secretary Scharer
- (g) Police Chief's Report

- (h) Code Officer's Report
- (i) Legislation
- (j) Announcements
- (k) Public Comment – Pending Legislation Only

**RESOLUTION 127 OF 2025** – A Resolution to approve the November 10, 2025, Council Meeting Minutes.

**RESOLUTION 128 OF 2025** – A Resolution to approve the November 2025 bills in the amount of \$139,827.37.

**RESOLUTION 129 OF 2025** – A Resolution to approve the November 2025 payroll in the amount of \$43,437.69.

**RESOLUTION 130 OF 2025** – A Resolution to approve the 2026 Ashley Borough Budget as presented.

**RESOLUTION 131 OF 2025** – A Resolution to approve Ordinance No. 4 of 2025 setting the 2026 Ashley Borough Tax Millage Rate at 7.85 as advertised.

**RESOLUTION 132 OF 2025** – A Resolution to approve, upon the recommendation of the Borough Engineer, Pay Application No. 7 for the Rehabilitation of Solomon Creek Interceptor Project to R.L.E. Enterprises, Inc. in the amount of \$43,737.20 from the ARPA Account.

**RESOLUTION 133 OF 2025** – A Resolution to approve, upon recommendation of the Borough Engineer, Change Order No. 9 from RLE Enterprises for the Solomon's Creek Interceptor Project in the credited adjustment amount of \$218,952.04. This will balance the remaining contract dollars and credits to reflect the contractor paid in full.

**RESOLUTION 134 OF 2025**- A Resolution to approve Addendum No. 3 from Reilly Associates in the credited amount of \$66,298.23 for the Solomons Creek Interceptor Rehabilitation Project. This is for a net change in professional services for the project.

**RESOLUTION 135 OF 2025**- A Resolution to approve payment of Invoice #11 from Reilly Associates in the amount of \$33,178.59 for the Solomons Creek Interceptor Rehabilitation Project from the ARPA Account.

**RESOLUTION 136 OF 2025**- A Resolution to pay the Ashley Borough Sewer Fund, and then to reimburse the General Fund from the Sewer Fund, in the amount of \$10,485.50 for the Borough Manager's administration of the Solomons Creek Interceptor Rehabilitation Project from the ARPA Account.

**RESOLUTION 137 OF 2025**- A Resolution to approve the following for non-union employees of Ashley Borough starting on 1-1-2026:

1. 3% wage increase for full time
2. 50 cent per hour increase for part time
3. Pay a health care premium percentage consistent with the Ashley Borough Police Department union contract.

**RESOLUTION 138 OF 2025**- A Resolution to approve the Hanover Township rate proposal increase of 3% for 2026 administrative services.

**RESOLUTION 139 OF 2025**- A Resolution to approve the proposal from Key Energy Services for a 12-month term for electric supply for 11 borough electric accounts.

**RESOLUTION 140 OF 2025**- A Resolution to authorize the following COSTARS purchase of the playground equipment for the Centennial Park Rehabilitation Project funded by an LSA grant:

(1) Swing set and (3) tables from MRC Recreation in the not to exceed amount of \$55,000.00; Purchase and installation of the rubber play surface from MRC Recreation in the not to exceed amount of \$65,000.00; purchase of the rubber curb blocks from MRC Recreation in not to exceed amount of \$10,000.00.

**RESOLUTION 141 OF 2025**- A Resolution to approve the Minor Subdivision by Charles Coleman, 56 Conyngham Street as recommended by the Ashley Planning Commission at their December 15, 2025, meeting.

**RESOLUTION 142 OF 2025**- A Resolution to approve the Minor Subdivision (Lot Consolidation) by the American Legion, 121 North Main Street as recommended by the Ashley Planning Commission at their December 15, 2025, meeting.

**RESOLUTION 143 OF 2025**- A Resolution to approve the resignation letter of Wes Saltz as the Emergency Management Administrator and Zoning Hearing Board member effective January 1, 2026.

**RESOLUTION 144 OF 2025**-A Resolution to approve the advertising of the Huber Breaker Project funded by a Local Share Grant Award.

**RESOLUTION 145 OF 2025**- A Resolution amending Ordinance No. 1 of 2022, also known as the Ashley Borough Quality of Life Ordinance, specifically, Section 4, Subsection 3, Violation Ticket Fines, to raise the amount of violation ticket fines as follows:

A. Accumulation of Rubbish or Garbage - § 308.1	\$75.00
B. Accessory Structures - § 302.7	\$75.00
C. Vacant Structures and Land - § 301.3	\$100.00
D. Motor Vehicles Inoperative, Unlicensed, Disrepair - § 302.8	\$75.00
E. Rodent Harborage - § 302.5	\$100.00
F. Weeds, High Grass Over 6 Inches - § 302.4	Residential \$50.00 Commercial \$100.00
G. Sidewalks - § 302.3	\$50.00
H. Swimming Pools - § 303.1	\$50.00

I. Exterior of Structure - § 304	\$100.00
J. Interior of Structure - § 305	\$100.00
K. Unsafe Structure - § 108	\$100.00
L. Stop Work Order - § 112.1	\$100.00
M. Noncompliance with Ordinance No. 1-2007	\$500.00 - \$1,000.00
N. Noncompliance with Ordinance No. 1-2013	\$500.00
O. Noncompliance with Ordinance No. 1-2006	\$150.00

**RESOLUTION 146 OF 2025**- A Resolution to hire Attorney Joseph Dessoje at a rate of \$175/hour to represent Ashley Borough in *Luann Bly and Donald M. Bly vs. Ashley Borough Zoning Hearing Board Luzerne County Appeal Docket No. 2025-13088* .

(l) Public Comment

(m) Adjournment