



ASHLEY BOROUGH

49 West Cemetery St, Ashley, PA 18706

Main Line: (570) 824-1364 Fax Number: (570) 855-1803

Main Office: ashleyboroughoffice@gmail.com

Mayor: Brian Demchak

Council President: Lisa Wildes

Council Vice President: Andrew Potsko

Carl Byra

Frank Sorokach

Jennifer Heller

Edward Flynn

Borough Secretary: Lisa Scharer

Code Enforcement Secretary: Amy Campbell

Borough Manager: Samuel Guesto

BOROUGH COUNCIL MEETING AGENDA

Tuesday, October 14, 2025 – 6:40 P.M.

- (a) Call to Order
- (b) Roll Call
 - Ms. Wildes
 - Mr. Potsko
 - Mr. Byra
 - Mr. Sorokach
 - Ms. Heller
 - Mr. Flynn
 - Mayor Demchak
 - Manager Guesto
 - Secretary Scharer
 - Chief McGlynn
 - Code Officer Campbell
- (c) Council Member Reports
 - Ms. Wildes
 - Mr. Potsko
 - Mr. Byra
 - Mr. Sorokach
 - Ms. Heller
 - Mr. Flynn
- (d) Mayor's Report
- (e) Borough Secretary's Report

- (f) Treasurer's Report to be presented by Secretary Scharer
- (g) Police Chief's Report
- (h) Code Officer's Report
- (i) Legislation
- (j) Announcements: .
- (k) Public Comment – Pending Legislation Only

RESOLUTION 101 OF 2025 – A Resolution to approve the September 9, 2025, Council Meeting Minutes.

RESOLUTION 102 OF 2025 – A Resolution to approve the September 2025 bills in the amount of \$39,803.62.

RESOLUTION 103 OF 2025 – A Resolution to approve the September 2025 payroll in the amount of \$44,587.71.

RESOLUTION 104 OF 2025 – A Resolution to approve the September 18, 2025, Special Council Meeting Minutes.

RESOLUTION 105 OF 2025 – A Resolution to approve the Ashley Borough state aid pass through to the Volunteer Fire Relief Association for 2025 in the amount of \$12,090.16.

RESOLUTION 106 OF 2025- A Resolution to approve the agreement with One Stop Financial Services in the amount of \$2,100.00 per month for financial/payroll services for 2026.

RESOLUTION 107 OF 2025- A Resolution to approve the invoice from M&J Excavation, Inc. in the amount of \$4,000.00 for the milling of Brown Street from Liquid Fuels Fund.

RESOLUTION 108 OF 2025- A Resolution to approve, upon recommendation of the Borough Engineer, Pay Application No. 5 from RLE Enterprises for the Rehabilitation of Solomon's Creek Interceptor Project in the amount of \$46,450.00. This is to be paid from the ARPA Grant Account.

RESOLUTION 109 OF 2025- A Resolution to approve, upon recommendation of the Borough Engineer, Change Order No. 8 from RLE Enterprises for the Rehabilitation of Solomon's Creek Interceptor Project in the amount of \$19,717.50 for the lining of an 8-inch sewer line on Planes Avenue.

RESOLUTION 110 OF 2025- A Resolution to approve the appointment of the Borough Manager as the point of contact for Berkheimer for certain tax information.

RESOLUTION 111 OF 2025- A Resolution to approve the expenses for garbage stickers in the amount of \$5,306.00 and calendars in the amount of \$505.64 from the General Fund.

RESOLUTION 112 OF 2025- A Resolution to pay the following invoices from Borough Engineer Reilly Associates: for the Solomons Creek Interceptor Project No. 7, 8 & 9 in the amount of \$68,767.67 from the ARPA Account; For the Sugar Notch Run Project No. 2&3 in the amount of \$6,150.00 from the General Fund; for the Municipal Building Renovations Project No. 2 in the amount of \$2,161.25 from the LSA Grant reimbursement.

RESOLUTION 113 OF 2025- A Resolution of the Borough of Ashley, County of Luzerne and Commonwealth of Pennsylvania, to authorize the filing and payment for an easement located across 100 Ashley Street, Ashley, Pennsylvania for the purposes of flood protection and storm water run collection.

- (l) Public Comment
- (m) Adjournment